

PIAI Membership Application & CPI Certification Application

Please check application Type:

PIAI Membership only

PIAI Certified Private Investigator Accreditation only

PIAI Membership & CPI Accreditation

Membership Information & Requirements

The Private Investigators Association of Idaho has four membership categories. Please mail or email your submission for consideration. We currently accept PayPal, Company Check, or Money Order. PIAI Memberships are renewed annually.

ACTIVE MEMBERSHIP

\$100/year + \$45 non-refundable background check fee at the time of membership application. Active members receive a membership ID card in addition to the standard member certificate for presentation to prospective clients.

Must be currently practicing as a Private Investigator within the state of Idaho.

Provide proof of at least 250 hours of verifiable work experience as a private investigator. See professional experience hour requirement discounts below.

Pass a background check.

ASSOCIATE MEMBERSHIP

\$75/year + \$45 non-refundable background check fee at the time of membership application.

Must be currently working in investigative, security, or related fields that do not meet the requirements for an active membership. This is not restricted to Idaho only.

Pass a background check.

AFFILIATE MEMBERSHIP

\$50/year + \$45 non-refundable background check fee at the time of membership application.

Affiliated business with those in investigative, security, or related fields. Not restricted to Idaho.

Pass a background check.

STUDENT/RETIRED MEMBERSHIP

\$50/year + \$45 non-refundable background check fee at the time of membership application.

Must be currently enrolled in school and successfully pass a background check.

Or Retired from the private-investigation industry and successfully pass a background check.

CPI Certification Information & Requirements

The CPI Certification and designation demonstrate experience, knowledge, and competency in the private investigative field. The CPI logo and designation are reserved for those who complete the certification process through the PIAI-CPI Certification Board and is a registered trademark of the Private Investigators Association of Idaho.

This certification is not intended to substitute or replace any state or local licensing where required. Rather, act in addition to an individual's commitment to their industry and provide a level of confidence and trust with the public, especially in states and jurisdictions where licensing or certification is not required. The CPI certification is focuses primarily on "private investigations." The goal of this certification is to prove one's experience and history as a private investigator, and to demonstrate the amount of time spent working as a private investigator.

The following must be submitted to the CPI Certification Board prior to taking the CPI exam:

- ◆ Completed application and applicable fees.
- ◆ Copy of insurance policy (Minimum \$500,000)
- ◆ Copy of private investigator license (if required in current jurisdiction)
- ◆ Copy of business license or other business documentation (if applicant owns business)
- ◆ Signed CPI application agreement
- ◆ Business card and website address (if applicable)

A phone interview will be scheduled after the application and the required documents have been received. At that time, you will be provided with your exam access I.D. code

Requirements for acquiring and maintaining your CPI Certification:

- ◆ Carry and maintain E&O / general liability insurance (Minimum \$500,000)
- ◆ Have a minimum 500 hours (verifiable) experience in the field of private investigations. Discounts: Military & Law Enforcement: 50% reduction to 250 verifiable hours of professional work experience. Private Investigation Education: 25% reduction to 375 verifiable hours of professional work experience.
- ◆ Be 21 years or older in age.
- ◆ Must be licensed as a private investigator where required by state.
- ◆ Pass certification exam with a score of 80% or greater.
- ◆ Complete 30 hours of continuing education every 2 years prior to re-certification.
- ◆ Complete an oral interview administered by the certification board.
- ◆ Pass a background investigation.
- ◆ Applicants must submit 3 professional references (references must have known applicant minimum of 3 years)

Upon Certification, Certified Private Investigators are accredited to display the CPI seal & use the post nominal letters “CPI” after your name on all business communications. In addition, the CPI will receive a certificate for presentation to prospective clients and PIAI - CPI members will receive a CPI stamp on their PIAI membership ID card.

PIAI membership applicants: Please check the PIAI Membership type:

- ___ **Active:** \$100 annual fee plus \$45 one-time background check fee
- ___ **Associate:** \$75 annual fee plus \$45 one-time background check fee
- ___ **Affiliate:** \$50 annual fee plus \$45 one-time background check fee
- ___ **Student/Retired:** \$50 annual fee plus \$45 one-time background check fee

CPI applicants & PIAI membership applicants: Provide the following with your completed, signed application:

- ✦ Record(s) of your verifiable private investigator experience *(required for Active membership applicants & CPI accreditation applicants only)*.
- ✦ DBA of business *(if applicant is a business owner)*
- ✦ Applicable fees
- ✦ Signed applicant agreement *(see below)*.

| Personal Information | | | |
|--|---------------------|---------------------|-----------------|
| Name (Last, First, M.I.) | | SSN | DOB MM/DD/YY |
| Physical Address, City, State, Zip | | | |
| Mailing Address, City, State, Zip (if different from above) | | | |
| Primary Phone | Secondary Phone | Email Address | |
| Country and Place of Birth | | Maiden name/aliases | |
| Education History | | | |
| | School Name/Address | Date of Graduation | Degree Received |
| College | | | |
| Trade School | | | |
| Certification | | | |
| Certification | | | |
| General Information | | | |
| Subjects of Special Study/Research, Work, or Special Training/Skills | | | |
| US Military Service | | | Rank |
| Law Enforcement Service | | | Rank |
| Current Employer | | | |

| | |
|--------------------|--------------------------------------|
| Start Date: | Name and Address of /Employer |
| End Date: | |
| Position | |

Type of Business/Description of Work

Previous Employer

| | |
|--------------------|--------------------------------------|
| Start Date: | Name and Address of /Employer |
| End Date: | |
| Position | |

Type of Business/Description of Work

Reason for Leaving

Previous Employer

| | |
|--------------------|--------------------------------------|
| Start Date: | Name and Address of /Employer |
| End Date: | |
| Position | |

Type of Business/Description of Work

Reason for Leaving

Criminal History

| | | |
|---|------------|-----------|
| Have you ever been convicted of a crime? | Yes | No |
| If yes, give full particulars of each case | | |

References: Three persons not related to you whom you have known for at least 3 years

| Name | Phone | Relationship | Years Known |
|------|-------|--------------|-------------|
| | | | |
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Any additional information you would like to add:

I certify that the information I have provided to the Private Investigators Association of Idaho are true, correct, and complete. I am not providing misleading, false, or deceptive information. I understand that if I have provided misleading, false, or deceptive information the association will dismiss my application and I will not be eligible to reapply at any time. I may be asked to provide additional documentation. I understand that the PIAI reserves the right to verify all information that I provide. If I misrepresent my credentials, refuse to provide documentation later if asked, or are not current with my insurance, bond, continuing education, or licensing required I understand and agree that my certification and/or membership will be terminated. If the documentation required for the credential or certification and/or membership status for which I am applying is not received within 1 month from the date of application resulting in cancellation of my application or my application is denied for any reason, I understand that the background fee will not be refunded. I agree that I will notify the PIAI board in writing if I am arrested or if a civil/criminal complaint is made against me. I agree to hold harmless and indemnify PIAI and its officers and directors for any misrepresentation of my credentials and for all claims, loss, judgment, or expense. PIAI board does not endorse, guarantee, or warrant the work or opinions of any individual who is certified as a Certified Private Investigator or a member of the PIAI. Membership and/or CPI certification does not imply licensing or registration by the organization of a member s qualifications, abilities, or expertise. The objectives of CPI certifications are for informative and educational purposes, and to demonstrate competency, knowledge, and experience in the investigative industry. The PIAI board does not assume any responsibility or liability for those who become certified as a PIAI member and/or a CPI-Certified Private Investigator. Those individuals who qualify and become certified as a CPI under the authority of the PIAI board have undergone a strict background investigation, passed an exam related to private investigations, and submitted all required documents accordingly per the PIAI board guidelines. The applicant also agrees to always adhere to the PIAI code of ethics.

By signing this I agree to the terms stated above:

Applicant Signature_____ Date_____

PIAI Membership Application and CPI Certification Application Submittal Options:

- COMPLETE YOUR APPLICATION and submit ON-LINE at www.piai.us
- DOWNLOAD your application and submit via:
- EMAIL: membership@piai.us
- USPS MAIL
Private Investigators Association of Idaho
P.O. Box 4032
Boise, Idaho 83711

PIAI Membership application and CPI Certification Application Payment Options: *

- PAYPAL
<https://www.paypal.me/PIAIUS>
- CHECK OR MONEY ORDER payable to:
Private Investigators Association of Idaho
P.O. Box 4032
Boise, Idaho 83711

** Payment for Membership application and/or Certified Private Investigator Exam Application is due at the time of application. If application is denied a full refund will be returned to applicant.*